



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of January 21, 2021

This meeting was held virtually pursuant to the virtual meeting protocols as outlined in the President's Declaration of April 6, 2020.

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Capps called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Burgess was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, District legal counsel Jeff Minnery and Jennifer Blackburn.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of December 17, 2020.
- b. **Warrant Register:** Receive/approve December 2020 warrants.
- c. **Treasurer's Report:** Receive/file November 2020 report.
- d. **Treasurer's Report:** Receive/file FY 2020/21 2nd Quarter report.
- e. **Fiscal Report:** Receive/file December 2020 status report.

Director Cousineau made a motion to approve all consent items as presented. Director Rowley seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Capps, Cousineau, Rowley
Absent: Burgess

President Burgess arrived at 4:04 pm.

5. DISCUSSION ITEMS

- a. **Request to receive and file disinfection byproducts updates.**

Manager Duffield provided a brief summary of the item and answered any questions they had.

The report was received and filed.

b. Request to receive and file Photovoltaic System Project updates.

Manager Duffield provided a power-point presentation with updates on the project.

The report was received and filed.

6. MANAGER'S REPORT

Manager Duffield provided a brief summary of the item.

The report was received and filed.

7. STAFF REPORTS

The reports were received and filed.

8. COMMITTEE AND DIRECTOR REPORTS

No reports.

9. APPOINTMENTS TO DISTRICT COMMITTEES

Request to consider appointments to the District's committees for 2020 – 2022.

Manager Duffield provided a brief summary of the item and answered any questions they had.

Director Burgess made a motion to approve committee memberships as presented. Director barker seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

10. ADJOURNMENT

On a motion by Director Barker and seconded by Director Rowley, the meeting adjourned at 5:00 pm to the next scheduled regular meeting on Thursday, February 18, 2021.

APPROVED:



Devin Capps (Mar 22, 2021 10:29 PDT)

**Devin Capps, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**

4a 01.21.21-Minutes

Final Audit Report

2021-03-22

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